PURPOSE: In order to form a limited liability company (LLC) under Section 10A-5A-2.01 of the Code of Alabama 1975 this Certificate Of Formation and the appropriate filing fees must be filed with the Office of the Judge of Probate in the county where the entity’s initial registered office is located. **The information required in this form is required by Title 10A.**

INSTRUCTIONS: Mail one (1) signed original and two (2) copies of this completed form and the appropriate filing fees to the Office of the Judge of Probate in the county where the limited liability company’s (LLC) registered office is/will be located. Contact the Judge of Probate’s Office to determine the county filing fees. **Make a separate check or money order payable to the Secretary of State for the state filing fee of $100.00** for standard filing (based on date of receipt and volume) **or $200.00 for expedited service** (processed within approximately 3 business days after date of receipt from the County Probate Office) and the Judge of Probate’s Office will transmit the fee along with a certified copy of the Certificate to the Office of the Secretary of State within 10 days after the Certificate is issued. Once the Secretary of State’s Office has indexed the filing the information will appear at [www.sos.alabama.gov](http://www.sos.alabama.gov) under the Government Records tab and the Business Entity Records link – you may search by entity name. Your notification of filing was provided by the Probate Judge’s Office via a stamped copy which is evidence of existence (if it is certified by Probate Office) according to 10A-1-4.04(c) and the Secretary of State’s Office does not send out a copy. You may pay the Secretary of State fees by credit card if the county you are filing in will accept that method of payment. Your entity will not be indexed if the credit card does not authorize and will be removed from the index if the check is dishonored.

**The information completing this form must be typed or laser printed.**

1. The name of the limited liability company (must contain the words “Limited Liability Company” or the abbreviation “L.L.C.” or “LLC,” and comply with *Code of* *Alabama*, Title 10A-1-5.06):

1. **A copy of the Name Reservation certificate from the Office of the Secretary of State must be attached [proves name reservation under 10A-1-4.02(f)].**

This form was prepared by: (type name and full address)

 **(For SOS Office Use Only)**

1. The name of the Registered Agent:

Street (**No PO Boxes**) address of Registered Agent (if different from principal office address):

Mailing address of Registered Agent (if different from street address):

1. There is at least one member of the limited liability company.
2. The filing of the limited liability company is effective immediately on the date filed by the judge of probate or at the delayed filing date (later date) specified in this filing (no more than 90 days after date of signing of this document). 10A-1-4.12

The undersigned specify / / as the effective date (must be on or after the date filed in the office of the county judge of probate, but not more than 90 days after the date of signing of the document) and the time of filing to be : AM or PM.

 Attached are any other matters the members determine to include herein and/or, if applicable, any statements required to meet 10A-5A-11.02(b)(3) requirements.

Date (MM/DD/YYYY) Signature as required by 10A-5A-2.01

 Typed Name of Above Signature

 Organizer

 Typed Title

Additional Organizers may sign (add additional sheets if necessary).

Date (MM/DD/YYYY) Signature as required by 10A-5A-2.01

 Typed Name of Above Signature

 Organizer

 Typed Title